

**NOTICE**

*This application is confidential and exempt from disclosure under the Freedom of Information Act.*

**STATE OF DELAWARE  
DEPARTMENT OF JUSTICE**

**APPLICATION FOR SPECIAL LAW ENFORCEMENT ASSISTANCE FUNDS**

**CONFIDENTIAL**

**AG CASE NO.** \_\_\_\_\_

**1. REQUESTING AGENCY:**

Name of Agency: Division of Alcohol and Tobacco Enforcement

Address of Agency: 34 Starlifter Avenue, Dover, DE 19901

**2. THE FISCAL OFFICER OF THE AGENCY OR THE PERSON WITHIN THE REQUESTING AGENCY WHO IS RESPONSIBLE FOR KEEPING ACCURATE RECORDS OF THE USE OF THE SLEAF FUNDS.**

Terri Hamilton  
Name

Administrative Assistant  
Title

34 Starlifter Avenue, Dover, DE 19901  
Address

Dover  
City

(302) 741-2714  
Telephone No.

**3. THE PURPOSE FOR WHICH SLEAF FUNDS WILL BE USED:**

The Division of Alcohol and Tobacco Enforcement is requesting SLEAF funds purchase a John Deere Gator XUV 590i S4 to help fulfill the needs of our Agency while conducting enforcement patrols at large scale events held in Delaware to include but not limited to; Firefly Music Festival, NASCAR, various Special Olympic events, Apple Scrapple Festival in Bridgeville, Point to Point Steeplechase Race, Punkin Chunkin, and within Beach areas. The Gator will allow Agents to maximize efforts and deliver faster response times while responding to complaints at large scale events to ensure the public's safety. Additionally, the Gator will be used at Community Events school sponsored events, health & prevention fairs, parades, etc.) as an outreach tool. The SLEAF Funds also include designing, lettering material and the application of reflective graphics to the Gator and the 8.5x16 Lark United enclosed trailer, purchased by DATE. The purpose of the trailer is to provide safe, sufficient storage for the Gator, as well as, transport alcohol seizures to and from disposal sites.

4. AMOUNT OF SLEAF FUNDS RECEIVED BY REQUESTING AGENCY DURING THE PRIOR 5 FISCAL YEARS/ AMOUNT OF SLEAF FUNDS CONTRIBUTED DURING THE PRIOR 5 FISCAL YEARS. (LIST BEGINNING WITH MOST RECENT YEAR).

FUNDS RECEIVED	FUNDS CONTRIBUTED
1. 2016 - \$0	1. \$1,031.00
2. 2015 - \$6,070.50	2. \$2,618.00
3. 2014 - \$3,369.00	3. \$0
4. 2013 - \$5,664.00	4. \$18,135.00
5. 2012 - \$6,157.80	5. \$0

5. Type and amount of funds from outside sources, such as grants, that could be used to fund the purpose described in #3 above, or a related purpose.

N/A

6. DATE OF REQUEST:

Date of this Request: 11/28/2016

Requestor: [Signature]

Title (Chief of Police) \_\_\_\_\_

7. AMOUNT OF FUNDS REQUESTED:

Amount of Funds Requested: \$16,025.53 Request No. \_\_\_\_\_

Quotes attached for the following:

- John Deere Gator XUV 590i S4 = \$13,525.53
- JD Sign Company/Vehicle Lettering & Wrap = \$2,500.00
- 8.5x16 Lark United Enclosed Trailer = \$6,062.77 In-Kind

*\*Original SLEAF Request on 9/29/2016 was for \$24,283.45. DATE has reduced the overall request by \$8,257.92 through in-kind cost and alternate vehicle.*

(A check will be prepared by the State Treasurer payable to the Agency's Fiscal Officer).

<input type="checkbox"/> APPROVED	<input type="checkbox"/> DISAPPROVED
ATTORNEY GENERAL	DATE

<input type="checkbox"/> APPROVED	<input type="checkbox"/> DISAPPROVED
DIRECTOR OF THE OFFICE OF MANAGEMENT AND BUDGET	DATE

<input type="checkbox"/> APPROVED	<input type="checkbox"/> DISAPPROVED
CONTROLLER GENERAL	DATE

**ATTORNEY GENERALS CONFIDENTIAL FUNDS  
ACCOUNTING VOUCHER**

1. FUNDS ADVANCED

Name of Recipient: **Division of Alcohol & Tobacco Enforcement**

Department/Agency: **DSHS**

Date: **3/20/17**

Receipt/Check Number: **IV207759**

Amount..... **\$16,025.53**

2. TOTAL FUNDS EXPENDED..... **\$14,649.83**

3. FUNDS RETURNED

Returned by: **Division of Alcohol & Tobacco Enforcement**

Department/Agency: **DSHS**

Date: **8/22/17**

Receipt Number: **IV220648**

Amount..... **\$1,375.70**

4. I hereby certify that all funds were expended on official business of the State of Delaware and that the itemized accounting for those funds, shown below and on any continuation sheets, is correct to the best of my knowledge and belief.

Signature

